



Non Scheduled Dives

Non scheduled dives may be organised and managed by a minimum qualification of Dive leader to a known dive site. This document is intended as a guide to organising and carrying out the tasks of Voluntary Dive Manager.

Pre Dive Plan

1. Decide on dive site according to tidal conditions and weather.
2. Telephone the Dive Officer to discuss your plan – a dive plan using the same boat(s) may have already been organised by another DM.
3. You will also have to take on the duties of DDM and take the telephone calls, be descriptive and clear as to the details of your plan. Advertise your plan to the rest of the club – be as fair as possible to all club members by advertising your plan as well in advance.
4. Assess suitability of plan to diver grades and experience – buddy pairing is important at this stage. Qualified boat handler to drive the boat at all times – a second boat handler to take over when the first is diving. A boat tower will also be required for each boat.
5. Are all the divers experienced for the site / conditions? If in doubt contact the training officer or Dive Officer.
6. Telephone Dive Officer with details after 20:00hrs the evening before.

On the day

1. Re-assess weather conditions at the dive site, you may need to alter the plan and telephone everyone involved.
2. Fill out the risk assessment log sheet with details of the plan and buddy pairings.
3. Inform the Coast Guard before departure.

After the dive

1. Report back to Coast Guard and Dive Officer on return to the slipway.
2. Delegate money collection and fill in the risk assessment log sheet.
3. Boats must be refueled and washed down ready for the next use.
4. Any problems with the boats or equipment to be reported to the equipment officer.